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Finance, Planning and Facilities Committee Agenda, August 3, 2017

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Finance, Planning, and Facilities Committee

July 20, 2017

TO: Mr. Charles E. Lewis, Ms. Natasha M. Hanna, Mr. Oran P. Smith, Mr. Eugene C. Spivey and Mr. William E. Turner III

FROM: Mr. H. Delan Stevens

SUBJECT: Agenda

There will be a meeting of the Finance, Planning, and Facilities Committee on Thursday, August 3, 2017.

The agenda is as follows:

1. Review and approval of the May 4, 2017 minutes.
2. Financial Updates:
 - Year End FY 2017
3. Budget Requests
 - Request approval of additional course fee increases as presented for the 2017-2018 academic year. (Motion 17-37).*
3. Lease Requests
 - Request approval of a one-year lease renewal with Fountain-Fuller of SC, L.L.C. for +/- 14,160 square feet of warehouse space at the Atlantic Center (444 Century Circle) effective September 1, 2017 through August 31, 2018, with the with the University's option to extend the term of this lease one (1) consecutive period of one (1) year. The cost of this lease is \$56,490 (\$3.99 per square foot). Rent will increase to \$57,620 (2% increase, \$4.07 per square foot) for the extended term of September 1, 2018 to August 31, 2019. (Motion 17-38).*
 - Request approval of a one-year lease renewal with Fountain-Fuller of SC, L.L.C. for +/- 7,500 square feet of office space at the Atlantic Center (450 Century Circle Suite A)

effective September 1, 2017 through August 31, 2018, with the University's option to extend the term of this lease one (1) consecutive period of one (1) year. The cost of this lease is \$63,265 (\$8.44 per square foot). Rent will increase to \$64,530 (2% increase, \$8.60 per square foot) for the extended term of September 1, 2018 to August 31, 2019. (Motion 17-39).*

- Request approval of a one-year lease renewal with Fountain-Fuller of SC, L.L.C. for +/- 5,000 square feet of office space at the Atlantic Center (450 Century Circle Suite B) effective September 1, 2017 through August 31, 2018, with the University's option to extend the term of this lease one (1) consecutive period of one (1) year. The cost of this lease is \$33,046 (\$6.61 per square foot). Rent will increase to \$33,707 (2% increase, \$6.74 per square foot) for the extended term of September 1, 2018 to August 31, 2019. (Motion 17-40).*
- Request approval of a one-year lease renewal with Fountain-Fuller of SC, L.L.C. for +/- 2,500 square feet of office space at the Atlantic Center (450 Century Circle Suite C) effective September 1, 2017 through August 31, 2018, with the University's option to extend the term of this lease for one (1) consecutive period of one (1) year. The cost of this lease is \$18,000 (\$7.20 per square foot). Rent will increase to \$18,360 (2% increase, \$7.34 per square foot) for the extended term of September 1, 2018 to August 31, 2019. (Motion 17-41).*
- Request approval of a one-year lease renewal, from the Coastal Educational Foundation, an affiliate of Coastal Carolina University, for the real property located at 1095 Highway, from the Coastal Educational Foundation, 544, City of Conway, Horry County, South Carolina, consisting of a house and 0.98 acres, represented by TMS# 151-20-01-005. The lease will be effective July 1, 2017 through June 30, 2018 at a cost of \$50,000. Discussions are underway concerning future terms and conditions of lease. (Motion 17-42)*

4. Capital Project Requests

- Request approval to establish a project to replace the existing HVAC system in the Williams Brice Building, as well as install a new mass notification system and installation of a new suspended ceiling and associated lighting. (Motion 17-43)*
- Request approval to move forward with Phase II of the Ingle Hall Renovation. (Motion 17-44)*

5. Capital Projects Update

6. Other Business

*Denotes motion is required

cc: Other Board of Trustees Members
Ms. Carolyn Bender
Dr. T. Brian Bunton
Dr. J. Ralph Byington
Dr. Debbie Conner
Ms. Amanda Craddock
Dr. David A. DeCenzo
Mr. Matt Hogue
Ms. Martha S. Hunn
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